



Historic Alexandria Foundation
Alexandria Preservation Awards

*Send all entry materials to: Alexandria Preservation Awards Jury, Historic Alexandria Foundation, 218 North Lee St., Suite 310, Alexandria, VA 22314
Email: info@historicalalexandriafoundation.org*

Nomination Category:

_____ Restoration or Rehabilitation

_____ Conservation and Stewardship

Project Name:

Address:

Significant Contributors to Project: (If appropriate, include the names of individuals who played an essential role in the successful execution of the project and describe their role.):

Date of Project Completion:

Owner of Property:

Phone:

Address:

Nomination Submitted by:

Phone:

Contact Person for Site Visit:

Email Contact:

Date of Application:

In addition to this form, please include the items listed on page 2→

- **Written description:** Describe the project (two typewritten pages maximum). Include the history of the building with primary source documentation of its age. Describe its condition before rehabilitation began, who was responsible for the project, the scope of work, and any unique conditions faced. Document the restoration or conservation of original features and materials.
- **Photographs:** Provide at least four "before" photographs and at least four "after" photographs illustrating various aspects of the project. (The photographs should demonstrate the "before" and "after" conditions.) Any special architectural details should be identified with close-up views. All photographs must be labeled.
- **Sketch Plan on 11" x 17" sheet or smaller:** For interior projects, include a sketch of the floor plan of the building.
- **Entry Fee:** \$25.00, payable to the Historic Alexandria Foundation.

→ **Please submit one (1) original and five (5) photocopies of the nomination.**

Email application form and all digital and scanned images to info@historicalalexandriafoundation.org. You can also mail this material on a compact disc. Send the entry fee, \$25.00 by mail